2021 VENDOR APPLICATION

Application Deadline: Monday, April 1st, 2021
Mail required forms to:
Northeast Minneapolis Farmers Market
P.O. Box 68067
Minneapolis, MN 55418

Publicity Information
NEFM has my permission to share the following publicity information to the public:

Website
Facebook
Twitter
Instagram

Application Check List:

_____ Completed Application
_____ Permits and Licenses (Also acceptable: renewal form and/or copy of paid renewal of license. Artists need not apply.)
_____ ST-19 Tax Form (All vendors)
_____ Proof of Insurance (Vendors may delay proof of insurance until admitted into the market. Artists need not apply.)
_____ Payment: Installment or In Full (Circle One)
_____ Answer Zero Waste questions and understand policy
_____ Read and understand Market Currency Procedures
_____ Sign Agreement and Release Waiver
_____ Farm Registration Form (Farmers only)

How did you learn about us? ___________________________________

NORTHEAST MINNEAPOLIS FARMERS MARKET MISSION STATEMENT
The Northeast Farmers Market adds to the livability of the neighborhood by providing a welcoming and accessible community market and gathering place. We contribute to the success of local growers and producers and foster sustainability in the Northeast community.
Schedule
Please check all Saturdays that you plan to attend the NEFM:

MAY  ___ 1   ___ 8  ___ 15                ___ ALL 23 WEEKS
JUNE  ___ 5    ___ 12   ___ 19   ___ 26
JULY ___ 3    ___ 10     ___ 17  ___ 24  ___ 31
AUG  ___ 7    ___ 14   ___ 21    ___ 28
SEPT ___ 4    ___ 11   ___ 18    ___ 25
OCT  ___ 2    ___ 9   ___ 16

TOTAL # OF WEEKS ________

Fees
Payment options
Full payment due on Monday, April 1st, 2021

Payment Plan
First half due by April 1st, 2021. Second half due by August 1st, 2021. If second payment is not paid by August 1st, vendor will forfeit stall and be ineligible for future participation in the Northeast Minneapolis Farmers Market.

Daily Vendors
Payment must be made one week in advance. You will not be permitted to set up if you have not paid in advance. Stalls are not reserved until they are fully paid. The $40 per day fee applies regardless of how many market days you attend, i.e. the fees do not cap out if your annual total exceeds the partial or entire season fees.

6 Day Package for new Vendors
Want to make sure the Northeast Farmers Market is a good fit for your business? Try our New Vendor Package!

Stall Rental
Stall rental includes a 10' x 10' space, restroom facilities, potable water, garbage, recycle, and compost service. Vendors must supply their own tables, tents, tent weights, chairs, extension cords, signage and materials. **Stalls are not reserved until they are fully paid.**

Circle your choice of stall rental:

<table>
<thead>
<tr>
<th></th>
<th>Single Stall or Food Truck</th>
<th>Double Stall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Season</td>
<td>$575</td>
<td>$920</td>
</tr>
<tr>
<td>23 week</td>
<td>$287.50 Due April 1st</td>
<td>$460 Due April 1st</td>
</tr>
<tr>
<td>23 week</td>
<td>$287.50 Due August 1st</td>
<td>$460 Due August 1st</td>
</tr>
<tr>
<td>Half Season</td>
<td>$360</td>
<td>$600</td>
</tr>
<tr>
<td>Any 12 weeks</td>
<td>$180 Due April 1st</td>
<td>$300 Due April 1st</td>
</tr>
<tr>
<td>Any 12 weeks</td>
<td>$180 Due August 1st</td>
<td>$300 Due August 1st</td>
</tr>
<tr>
<td>Single Day</td>
<td>$40</td>
<td>$70</td>
</tr>
<tr>
<td>One Saturday</td>
<td>n/a</td>
<td>n/a</td>
</tr>
</tbody>
</table>

New Vendor Package
$210 6 Day Package
(Package good for one use only. Please inquire with Market Manager about additional dates.)

Returning Vendor Package
$240 6 Day Package
(Package good for one use only. Please inquire with Market Manager about additional dates.)

STALL FEE $________

Additional fees
Electricity: If you require the use of electricity, you must pay additional fees. No outside generators allowed unless approved by the Board of Directors. Vendors are responsible for providing their own grounded outdoor extension cords. $5 per day/per outlet / $35 half-time vendors / $65 full-time vendors.

Wattage/Volts needed _______ # of Outlets _______ x # of Days _________ = ELECTRICITY FEE $________

Returned Check
The fee for a returned check is $30. A bounced check may cause a vendor to forfeit stall(s).

TOTAL DUE $________

*Please write vendor name on check Memo
Business Information
Farmers (Please complete Registration Form)

Farm, garden, or business street address

City  State  Zip

___ Number of owned acres grazed and/or cultivated
___ Number of leased acres grazed and/or cultivated
___ Number of years farming
___ Average miles traveled to the market

Items Raised
___ Fruits and/or vegetables  ___ Honey, Grains, or Maple Syrup
___ Meat, dairy, and/or eggs  ___ Nursery Stock
___ Cut flowers  ___ Other (please specify)

Vendors may not knowingly sell products grown with genetically modified seeds.

___YES  ___NO  Are you a registered Farmers Nutrition Program Vendor? If not, would you like to participate? ___YES  ___NO

___YES  ___NO  Are you participating in our EBT/Food Stamp Token program? If not, would you like to participate? ___YES  ___NO

___YES  ___NO  Do you grow or produce all your items? If no, please attach an additional page to explain.

___YES  ___NO  Are your items certified organic? If yes, please attach a copy of your National Organic Standard Certificate as provided by a USDA accredited agent.

___YES  ___NO  Do you practice chemical-free farming? If no, a list of chemicals and pesticides used is required. If yes, vendors must post “pesticide/spray free” signs.

___YES  ___NO  Are you selling any processed food items?

Prepared Foods Producer
___ Prepared “Pickle Bill” Foods
___ Other Non-Taxable Prepared Foods
___ Taxable Prepared Foods
___ Immediately Consumable Foods
___ Cottage Food Producer

Artist and Craft Vendors (no license or permit required):
___YES  ___NO  Are your products handmade?

___YES  ___NO  Are your supplies sourced locally?
Permits, Licenses, and Insurance
Include with the following applicable forms with your application

<table>
<thead>
<tr>
<th>Produce</th>
<th>Certificate of General Liability Insurance</th>
<th>Mpls Farmers Licensing Exemption Form</th>
<th>Mpls Seasonal Food Permit</th>
<th>Nursery Stock Growers Certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meat, Egg, Dairy</td>
<td>•</td>
<td>•</td>
<td>•</td>
<td></td>
</tr>
<tr>
<td>Honey, Grains, Maple Syrup</td>
<td>•</td>
<td>•</td>
<td>•</td>
<td></td>
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<tr>
<td>Fresh Cut Flowers</td>
<td>•</td>
<td>•</td>
<td>•</td>
<td></td>
</tr>
<tr>
<td>Nursery Stock</td>
<td>•</td>
<td>•</td>
<td>•</td>
<td></td>
</tr>
<tr>
<td>Prepared “Pickle Bill” Foods</td>
<td>•</td>
<td>•</td>
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<td></td>
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<tr>
<td>Other Non-Taxable Prepared Foods</td>
<td>•</td>
<td>•</td>
<td>•</td>
<td></td>
</tr>
<tr>
<td>Taxable Prepared Foods</td>
<td>•</td>
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<tr>
<td>Immediately Consumable Foods</td>
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<tr>
<td>Clothing</td>
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<tr>
<td>Arts &amp; Crafts</td>
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</tbody>
</table>

A. Form attached. Vendors selling non-taxable items must complete the form and check the box: “I am selling only non-taxable items.”

B. You are required to carry General Liability Insurance with a coverage limit of $1,000,000 that includes products and complete operations coverage (see sample insurance form). Name Northeast Minneapolis Farmers Market as additional insured. Liability insurance can be purchased through the Minnesota Farmers Market Association from Stearns Insurance Services. Visit http://www.MFMA.org for information and applications.

C. Meat/Poultry Processors, Home Processors, and MN “Pickle Bill” vendors need to contact the Minneapolis Environmental Health & Food Safety Division at 612.673.3693 and submit a Market Vendor Plan Review before completing the Farmers Licensing Exemption Form.


E. Download application at https://www.mda.state.mn.us/plants-insects/nursery-certification-plant-regulation

Cottage Food Producer Registration: https://www.mda.state.mn.us/food-feed/cottage-food-producer-registration

All Pickle Bill vendors (earning less than $5,000.00/season on prepared non-potentially hazardous food) are required to have signage that reads, “THESE PRODUCTS ARE HOMEMADE AND NOT SUBJECT TO STATE INSPECTION”. Non-potentially hazardous foods would include jams, jellies, fruit syrups, breads, fruit pies, cakes, cookies, etc.

Compliance with health, safety, and related laws
Vendors are responsible for informing themselves about and complying with federal, state, and local health regulations and licensing requirements governing the production, display, distribution, and sale of their products.
Zero Waste Requirements
Vendor Roles, Requirements and Responsibilities

The Northeast Farmers Market requests vendors to do their part to support our zero waste goals and encourages everyone to reduce, reuse, recycle and compost.

Immediately consumable foods (prepared food) are required to be served to-go in compostable products. The use of styrofoam is prohibited.

Vendor Requirements:
• All prepared food vendors must use compostable foodservice ware:
  o Compostable products include hinged or folded top to-go containers, cups with lids, bowls with lids, napkins. (No styrofoam or plastic insulation or lining)

• Vendors must sort all waste generated from their stalls appropriately into recycling, compost and trash bins.
  o Vendors are responsible for training all people working in their stalls on recycling and composting rules.
  o Compostable material should be collected in paper bags or certified compostable bags, not plastic bags.
  o Any waste containers provided by a vendor should NOT be accessible to customers (to avoid contamination). Vendors should direct customers to the nearest market waste station.

Purchasing Supplies:
Look for biodegradable "plastic" wares made from cornstarch. See a full line of supplies here: Litin Paper, World Centric, and Webstaurant Store.

What type of compostable items do you plan to use at the market?

Answer here:
NEFM AGREEMENT AND RELEASE WAIVER

By signing this agreement I, ________________________________________________

please print name above

• Authorize the Northeast Farmers Market to use information I have provided in this application and photos that may be taken of me or my stall area during the season to promote the market or my participation at the market;

• Authorize a designated agent of the Northeast Farmers Market to enter and inspect my greenhouse(s), garden(s), farm(s), or other place(s) of production at any time in order to assess the accuracy of the information provided in my application or to determine if I am in compliance with the Northeast Farmers Market Rules of Operation (failure to allow inspection upon demand may cause you to forfeit your stall);

• Guarantee that I will not sell goods at the market that I have purchased, bartered for, been given, or otherwise come into possession of, but have not produced myself unless the Northeast Farmers Market Board of Directors have approved my request to sell such products as a food market distributor, and I have received a Minneapolis Market Distributor License; (Selling goods that you have not produced, for which you have not been approved, or for which you have not received proper licensing may cause you to forfeit your stall);

• Acknowledge I have read, understand, and agree to abide by the Northeast Farmers Market Rules of Operation;

• Warrant that to the best of my knowledge the information I have provided in this application and in any attachments made hereto is accurate, that my business is fully compliant with all relevant federal, state, and local regulations, and that I have applied for and obtained any necessary permits, licenses, and insurance required to conduct business at the Northeast Farmers Market;

• I agree to only accept EBT for eligible food items as specified by the Supplemental Nutrition Assistance Program (SNAP). It is my responsibility to inform my family and employees of these rules before they sell at the market on behalf of my business or farm;

Furthermore, by signing below,

• I and hereby release, forever discharge and hold harmless the Northeast Minneapolis Farmers Market, the Northeast Business and Area Coalition, the City of Minneapolis, and their successors and assigns, from any and all liability, claims and demands of whatever kind or nature, which arise or may hereafter arise from or in connection with my participation in the Northeast Minneapolis Farmers Market. I take full responsibility for my rented stall space at the market, my equipment and supplies, and all products that I bring to sell at the market.

______________________________________                           ____________________________
Signature of vendor/applicant                                                        Date